

COLONIAL GARDENS RESIDENTS INFORMATION ON RECENT NON-SPECIFIC,
GENERAL THREAT TO APARTMENT BUILDINGS

March 12, 2003

Dear Resident:

Your apartment operator has been notified by the National Apartment Association of a possible terrorist threat targeting apartments and hotels. This alert closely parallels a similar alert in May of 2002. Attorney General John Ashcroft, Homeland Security Director Tom Ridge and FBI Director Robert Mueller raised the national terrorism threat level to "orange" indicating a "high risk of terrorist attacks".

Ashcroft described the non-specific threat. "Recent intelligence reports suggest that al Qaeda leaders have emphasized planning for attacks on apartment buildings, hotels and other soft or lightly secured targets in the United States."

At this time, we want to emphasize that this is not a specific threat against any particular apartment building, nor is there a particular time frame or location identified. Please keep abreast of local and national news for emergency information and updates.

All residents are asked to be aware of any suspicious activities and report them to the local FBI Field Office in Tampa, FL at (813) 273-4566 and then to the apartment management office (Colonial Gardens, (407) 896-1876, Dee, Casey, Orlando or Frankie). If you believe the activity is an emergency, call 911 immediately, and then report it to the apartment management office.

Here are some tips that can help make a difference at your apartment community.

- Report suspicious people or activities at the apartment community to the management. For example, vehicles, visitors, unusual traffic, noise, solicitors, abandoned packages, residents changing their own locks.
- Get to know your neighbors. Terrorists can succeed through the anonymity that apartment communities may provide.
- Keep apartment keys, access cards and amenity access cards in a secure location and let management know if any have been lost.
- Do not provide building access or access codes to persons unknown to you.
- Do not open your door for service/maintenance personnel without first obtaining proper identification.
- Make sure the emergency contact information that we have on file for you is up-to-date. (See attached information sheet)
- Know the emergency evacuation procedures for your apartment home, if one is required. Know the streets and roads in your neighborhood.

- Adopt a Family Disaster Plan. The Federal Emergency Management Agency has developed a model plan for you to use. (<http://www.fema.gov/rrr/famplan.shtm>) Example: Determine a location, other than your home, where the entire family can meet. This is in case you are unable to get to your home. Also, it is a good idea to have a land line telephone in your home in addition to portable and cell phones. If you need emergency service, a land line phone can be tracked.

The federal government issues these alerts to raise awareness among Americans in hopes that a vigilant community can help thwart terrorist actions. Many potential threats here and abroad have already been halted because residents like you have seen and reported suspicious activity.

Sincerely,

Dee Anderson
Property Manager
(407) 896-1876

Colonial Gardens Resident Information

Apartment Number _____

Resident/s Name/s (Include all persons, including children/s
names, living in the apartment): _____

Emergency Contact: _____
Phone Numbers: _____

Home Phone Number: _____

Cell Phone Numbers: _____

Work Phone Numbers: _____

**This information will be kept strictly confidential. Please
return to the leasing office as soon as possible. Also, if any of
the above numbers change, please contact the office so that we
can update your file. Thank you.**

**Colonial Gardens Apartments
(407) 896-1876
(407) 896-5651 Fax number**